

ac



Trustees' Annual Report for the period

	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From				To			

Section A Reference and administration details

Charity name	SMITHSON RECREATION GROUND
Other names charity is known by	
Registered charity number (if any)	264311
Charity's principal address	NORTH HERTFORDSHIRE DISTRICT COUNCIL COUNCIL OFFICES, GERON ROAD LETCWORTH GARDEN CITY, HERTS
Postcode	SG6 1JF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	North Hertfordshire District Council	Corporate Body (represented by Sub Committee consisting of the trustees named below)		
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Councillor Bernard Lovewell	
Councillor Julian Cunningham	
Councillor Michael Weeks	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONVEYANCE DATED 05 MAY 1926 AS AMENDED BY SCHEME DATED 19 DEC 2016
How the charity is constituted (eg. trust, association, company)	TRUST
Trustee selection methods (eg. appointed by, elected by)	THE COUNCIL AS A CORPORATE BODY IS THE TRUSTEE, COUNCILLORS SIT AS TRUSTEES AND ARE ELECTED BY THE ELECTORS OF NORTH HERTFORDSHIRE

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

A recreation ground for the parish of Hitchin, for the benefit of members of the public.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Sub-Committee Members acting on behalf of the Trustee ensure that through the management of the recreation ground its objectives are met in the use of the charity's land for the provision of as much community benefit as may be possible.

This is achieved by making available unrestricted use of the recreation ground to all members of the community, regardless of gender, sexual orientation, race, age, religious belief or disability for a range of purposes.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The site owned by this charity had been maintained open and accessible for public use during the course of this year. Maintenance work undertaken on site had included grass cutting, litter collection and weed control.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Trust's reserves total £24k at 31 March 2019. The reserves consist totally of restricted funds. These funds represent the equipment assets of the trust.

The Trust has no unrestricted funds as at 31 March 2019 that can be expendable at the discretion of trustees in furtherance of the charity's objectives. The Trust does not generate any income and as a result

North Hertfordshire District Council provides a contribution to the Trust and unrestricted funds are maintained at a zero balance over time. If the financial situation was to change and the Trust's level of income significantly increased the Trust would need to adopt a policy on an appropriate level of reserves

Details of any funds materially in deficit

No funds are materially in deficit.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Trust receives a contribution from North Hertfordshire District Council to cover the costs incurred.

Section F Other optional information

--

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

--	--

Full name(s)

--	--

Position (eg Secretary, Chair, etc)

--	--

Date

--